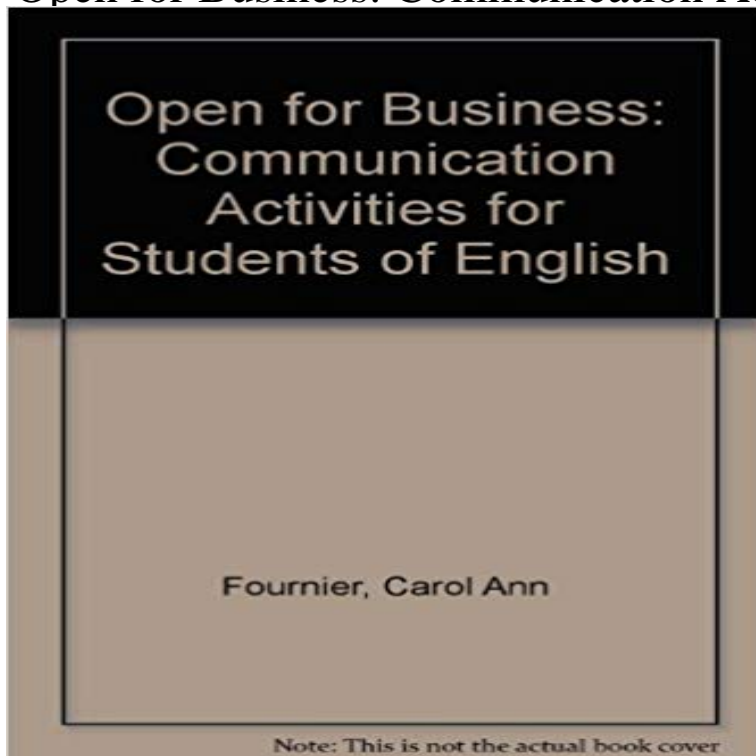


## Open for Business: Communication Activities for Students of English



Open for Business familiarizes students with vocabulary related to sales, finance, marketing, retail, banking and accounting, and with techniques for writing memos and business letters.-- Communicative exercises and activities-- Four themes: employment skills, collaboration skills, memo/letter writing skills, vocabulary and idioms-- Glossary of business terms

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